Dear Candidate,

This is with reference to your **Descriptive Statistics using R Final Exam** scheduled on **23rd March 2025, from16:00 to 18:00 hrs*.*** The exam link will be **active at 16:00 hrs. sharp**. The duration of the exam is **120 minutes**.

* **System Requirement** (Requirement/ settings of browser and other settings) – After reading this document, to check your system compatibility, please [click here.](https://tests.mettl.com/system-check?i=8f68fedd#/systemCheck)
* If the hyperlink doesn’t work, please use this link:
* <https://tests.mettl.com/system>[-check?i=8f68fedd#/systemCheck](https://tests.mettl.com/system-check?i=8f68fedd#/systemCheck)
* Please also ensure to have a working **webcam** as well as **microphone**, as there will be live audio and video monitoring during the course of your exam.
* Before starting the test, please close all chat windows, screensaver, pop-ups/ updates etc. and make sure that you have a stable internet connection.
* You must ensure that you have a stable internet connection, **including a hotspot as backup**, if necessary. The minimum network speed for Mettl to work is 512kpbps. **Also ensure that your computer is fully charged or has battery backup ready. Power outage is not a legitimate excuse.**
* **Keep a backup machine ready in case of crashes.** Do your part to be prepared for all situations.
* Please only **type** your details in the registration form and **DO NOT copy and paste**.

**Descriptive Statistics using R – Final Exam Instructions**

**Read this section slowly and very carefully to avoid confusion during the exam:**

* **Platform:** 
  1. The Final Exam will be conducted on the Mettl platform.
  2. The Mettl link will be active at **16:00 hrs. sharp**.
* **Exam Pattern:** 
  1. The Exam consists of **MCQ (**Multiple Choice Questions**) types** of questions. Each question has one right answer, unless otherwise specified.
  2. Total number of questions are **30.**
  3. The weightage for this component is **35%**.
  4. All questions are mandatory.
* **What you will need:** 
  1. This is **an open book exam**. You are **free to refer to Professor’s slides,** course contents, Practice exam and Professor shared R code files shared as part of the course material **only**, but it should be available as a **digital copy**. **Please note** that the material which you are planning to refer to during the exam must be stored in a **single folder** before the exam begins. **No material outside the specific folder should be accessed during the exam**. **No physical copies and photocopies are allowed.** You cannot access any textbooks or any other sources that have not been mentioned.
  2. You will need to ensure R is running smoothly on your system and you can run the necessary calculations in the exam using them.
  3. You are **only allowed to use R and R-studio.** Other software like Excel, Python, etc. is not allowed.
  4. Usage of the on-screen calculator which is provided on the Mettl platform is allowed.
  5. **Physical Calculators are not allowed for the exam.**
  6. You are **not allowed** to copy and store any questions from the Mettl Platform.
  7. You are **not allowed to refer to the Internet** – This includes Google, any blogs, etc.

Any violations will be strictly investigated.

* **Honor Code:** 
  1. The Honor Code for the Final Exam is **2N-c**.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| References/  Coding  Scheme | What kind of collaborative activities are allowed? | | What material can be referred to? | |
| Can I discuss general concepts and ideas relevant to the exam with others? | Can I discuss specific issues associated with the exam with others? | Can I refer to external material? | Can I refer to the case study solutions or problem set solutions? |
| **2N-c** | **N** | **N** | **Y** | **Y** |

* 1. Apart from the mentioned files, you **cannot reference** anything else or communicate with anyone else for the duration of the exam. Failure to follow exam instructions will be a **potential Honor Code violation**.
  2. Make sure all other files and programs in your system are closed.
  3. **Pen and paper are not allowed for the exam**.

# Other Test Instructions

1. Do not open any other application or use any other software application than ones stated in the ‘What you will need’ section above. This is a potential honor code violation.
2. All questions need to be answered to score full marks on the test.

# General Instructions

1. Ensure that your full face is visible to the camera and there is ample light in the room. You will be prompted by the proctor and prevented from continuing your exam, otherwise.
2. **You are not supposed to browse the internet, or any electronic devices like mobile phones, tablets etc. during the exam**. You and your computer are being monitored. **Every deviation from exam norms is reported and will attract further investigation into your answers.** Any suspicion of ISB honor code violation can lead to severe consequences.
3. **Do not read the questions loudly**.
4. **Late submissions through email will not be accepted**.
5. **The exam is completely self-explanatory. The academic associates or faculty will not be able to answer any questions during the exam.** If you think something is not right or feel something needs to be clarified, assume, and proceed. Please make sure that you clearly state any assumptions you make.
6. Before going for a bio-break, please inform the proctor on the chat and message again when you resume.
7. Keep a check on your proctor chat window. We try to reach you only for important messages.

**In case of any technical difficulties, do not contact the TAs, you may contact the Mettl team at +91-8047190902 (Prefix +91 or 0 while dialling the contact number) or drop an email at** mettl-support@mercer.com

Wish you all the best!